



## Request for Use of NIA Property

All requests for permission to use any NIA properties or facilities **must** be made through the NIA House Use Chairperson, and are subject to approval by the NIA Executive Board. The House Use Chairperson’s contact information is as follows:

Cristina Julian, NIA House Use Chairperson  
1773 Huntington Turnpike Trumbull, Ct 06611

You **must** be an NIA member in good standing to request the use of any NIA properties or facilities. Additionally, all persons granted the use of any NIA properties or facilities agree to the following conditions:

- a) That they assume liability for any damage or destruction to NIA properties or facilities resulting from their use of said properties or facilities for their event/activity;
- b) That they assume liability for any personal injury to any person(s) resulting from their use of said properties or facilities for their event/activity;
- c) That they agree to pay the “house use fee” of \$50, payable prior to the date of the event, and delivered to the House Use Chairperson;
- d) That they agree to abide by all applicable NIA rules & regulations regarding the use of NIA properties or facilities (posted on the NIA website);
- e) That, should they fail to comply with any of these conditions, they may be denied the use of any NIA properties or facilities, and may be subject to additional recourse, including any necessary legal options, by the NIA and/or their representatives.

**Name of NIA Member** \_\_\_\_\_

**Address** \_\_\_\_\_

**Phone Number(s)** \_\_\_\_\_

**E-mail Address** \_\_\_\_\_

**Day/Date/Time requested** \_\_\_\_\_

**Location desired:**

- |   |  |
|---|--|
| <input type="checkbox"/> Starkweather House | <input type="checkbox"/> Frog Pond               |
| <input type="checkbox"/> NIA Ballfields     | <input type="checkbox"/> Other (please specify): |
| <input type="checkbox"/> NIA Picnic Area    | _____  |

**Purpose of Event/Activity** \_\_\_\_\_

**Insurance Carrier** \_\_\_\_\_ **Policy #** \_\_\_\_\_

*The undersigned acknowledges that they have read, understand, and accept all conditions associated with the use of NIA properties or facilities.*

**Signature** \_\_\_\_\_

*Please complete the form, enclose the completed form with a \$50 check for “house use fee” (made payable to the N.I.A.) in a self-addressed, stamped envelope, and return to NIA House Use Chairperson at the above address. Please direct any questions to (203) 502-8015.*